



# Borough of Poole Risk Assessment for Community Litter Picks Unaccompanied by Environmental Services



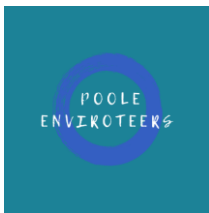
<b>Service Unit:</b>	Environmental Services	<b>Activity being Assessed</b>	Community litter pick	<b>Date of Assessment</b>	16/11/18
<b>Department:</b>	Environmental Development			<b>Review Due Date</b>	16/2/19
<b>Assessed By:</b>	Louis Sherman			<b>Reference</b>	

Likelihood (L) X Severity (S) = Risk Rating (R)					
		Severity (S)			
		1= Minor injuries no lost time	2= Injuries lost time <7 days	3= Major injury, lost time <3 months	4= Fatality/severe injury, lost time >3 months
Likelihood(L)	1 = unlikely to occur	Low(negligible) (1)	Low (2)	Medium-Low (3)	Medium-Low (4)
	2 =Could happen	Low (2)	Medium-Low (4)	Medium-High (6)	Medium-High (8)
	3= Likely to happen in time	Medium-Low (3)	Medium-High(6)	Medium-High (9)	High (12)
	4=Certain to happen	Medium-Low (4)	Medium-High (8)	High (12)	High (Extreme) (16)
<b>Low 1-2</b>	No further actions on this risk assessment are needed, but the controls in place must be monitored to ensure they are being implemented & remain suitable				
<b>Medium-Low 3-4</b>	If the likelihood is high further controls should be identified & implemented as soon as is practical, current controls must be monitored to ensure they are being implemented & remain suitable				
<b>Medium-High 6-9</b>	Further controls must be identified & implemented without delay, the controls in place must be monitored to ensure they are being implemented & remain suitable				
<b>High 12-16</b>	The activity must not proceed until further controls have been identified and the risk rating reduced to an acceptable level				

Hazards	Who might be harmed?	How might people be harmed?	Existing Control Measures in Place	Risk level achieved			Additional Controls necessary to reduce the likelihood or severity	Revised Risk level with additional controls applied			Are there any further controls which could be applied in the future?
				L	S	R		L	S	R	
Children taking part	- Young children taking part	- Young children picking up dangerous items (e.g. glass, chemicals etc) due to limited understanding of risks	- Supervision from an adult (parent and/or staff) - Use of high visibility vests to mark all participants	3	2	6	- Provide information on hazards to be aware of before starting - Make sure headcounts occur	3	2	6	- Children pose a risk naturally to such activities, however with correct supervision all litter picks should be carried out in a controlled and safe manner

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Litter picking close to road side	<ul style="list-style-type: none"> <li>- Any participants taking part</li> </ul>	<ul style="list-style-type: none"> <li>- Possibility of cars mounting curbs</li> <li>- Risk of cars hitting participants</li> <li>- Water/debris splashed/spread from car tyres</li> </ul>	<ul style="list-style-type: none"> <li>- Use of high visibility vests</li> <li>- Health and safety advice shared prior to event</li> </ul>	2	3	6	<ul style="list-style-type: none"> <li>- Information not to stand in the road or near to busy junctions</li> <li>- Health and safety information announced to all participants</li> <li>- Warning cards placed by road near litter pick so motorists can be aware</li> </ul>	1	3	3	<ul style="list-style-type: none"> <li>- Information advertised in the area before the pick occurs, especially if placed on a busy road so more motorists can be aware</li> </ul>
Heavy/awkward to handle waste or objects	<ul style="list-style-type: none"> <li>- Any participants taking part</li> </ul>	<ul style="list-style-type: none"> <li>- Physical injury due to lifting or moving objects that are too large or heavy for the participant to carry</li> </ul>	<ul style="list-style-type: none"> <li>- Participants told to leave items too large to move</li> <li>- Participants showed how to properly lift an object</li> <li>- Participants made aware to contact the lead event organiser if injury does occur</li> </ul>	1	2	2	N/A				N/A



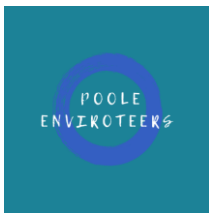
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Lack of toilet facilities	- Any participants taking part	- Stomach aches	- Make sure litter picks are not too long - If toilets are available make sure they are signposted to participants	2	1	2	N/A				N/A
Dog waste	- Any participants taking part	- Stepping in or touching dog waste, especially if children are present	- Dog waste removed before pick begins - People made aware to leave dog waste unless correct equipment is present to remove the waste	2	1	2	N/A				N/A
Litter picking near water	- Any participants taking part	- Falling into water - Depending on depth of water, this would most likely have minor injuries of grazes, however if	- Safety briefing before pick begins - High visibility clothing worn to mark out people	2	1	2	N/A				N/A

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		deeper water there could be risk of drowning									
Dangerous plants	- Any participants taking part	- Depending on type, could lead to itching, rashes, skin irritation or possible other reactions	- Safety briefing before pick starts - Booklet printed for litter pick organiser, with a section on dangerous plants	2	2	4	- Provide information, with visual cues, to highlight to organisers the different risks of different plants - Easy to use risk assessment provided to organisers, using a leaflet style	1	2	2	N/A
Use of tools and equipment	- Any participants taking part	- If tools used improperly risks could be damage to back, miss-use of tools leading to injuries or others if proper action is not taken	- Information provided on using specific tools, including forks pre-pick - Demonstrations of proper use of equipment shown	1	1	1	- N/A				- Specific explanation and training on different tools if and when needed



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On completion of the litter pick ensure:

- Everyone washes their hands thoroughly as soon as possible after the litter pick and before taking any food or drink.
- Volunteers carry out a personal inspection for cuts and grazes and these are cleaned.
- Report any hazardous items to the Council.
- All volunteers have reported back and all equipment is collected back in.
- All rubbish for collection has been left in the arranged pick up site.
- Any bags containing sharp material, e.g. broken glass, are clearly identified.